

**MINUTES OF THE MEETING OF**  
**REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS**  
**(HIRAM CLARKE/FORT BEND ZONE)**  
**AND**  
**HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY**  
**JOINT BOARD OF DIRECTORS MEETING**  
**September 3, 2020**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 3rd day of Septemebr 2020, at 12 p.m., via the Zoom Video Conference platform and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1,
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Vacant	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Horace, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Anderson provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the August 6, 2020, joint regular meeting. Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Anderson and seconded by Director Scurlock. After review and discussion, the motion passed by unanimous vote.
3. **Chair and Committee Reports:**
  - a. **Chairman’s Report, Theadore Andrews:**
    - i. **Annexation of Fort Bend Area** – Director Andrew presented to the board, the map of the desired land involved within the area annexation. No action was taken.
    - ii. **Consultants Report**
      - **Tri-Party Agreement Update – Hawes Hill** – Mr. Huml provided updates regarding on the Tri-Party committee. No action was taken.
      - **Review and Approval for work Authorization for sidewalks, curbs and ramps – Huitt-Zollars** – Mr. Menendez presented to the board Work Order 2 for Sidewalks, Curbs and Ramps. After discussions Director Andrews called for a motion to approve the Work Order 2. The motion was moved by Director Anderson and seconded by Director Tijani. The motion passed unanimously.
      - **Review and approve Task Order for Signs and advertising** – Mr. Menendez presented signage and Task Order 8 for Sign and Advertising to the board. After discussions, Director Andrews asked for a motion to approve Task Order Number 8 without approving the presented sign. The motion was moved by Director Anderson and seconded by Director Scurlock. The vote passed unanimously.
      - **Public/ Civic Art Update – Up Art Studios** – Ms. & Mrs. Quiles provided to the board future intentions and anticipations for the Civic Art Projects. No action was taken.
  - b. **Finance Committee, Homer Clark:**
    - i. **Finance Report One Month Ended July 2020-** Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances for one months ending

July 31, 2020.

- ii. **TexPool Update** – Director Clark reviewed the TexPool Statement for 1 month ended July 31, 2020
  - iii. **Unpaid Invoices** – Director Clark reviewed the Unpaid Invoices and moved the financial report be approved as presented and all invoices be accepted for payment. The motion was seconded by Director Tijani and passed by unanimous vote.
  - iv. **Renewal of McConnell & Jones Contract.** – After discussion Director Clark moved that the board accept and approve the contract renewal for McConnell and Jones. The motion was seconded by Director Scurlock and passed by unanimous vote.
- c. **Vice Chairman’s Report, George Anderson:**
- i. **Position 6 Replacement** - Director Anderson updated the board on the status of the board member replacement for position 6. No action was taken.
  - ii. **District K Economic Development Tours** – Director Anderson introduced the intentions of the Economic Development Tours that was once executed by the late Council Member Larry Green. No action was taken.
  - iii. **Strategic Planning Session** – Mr. Lyons informed the board of the updated date for the Strategic Planning Session. No action was taken.
  - iv. **International Economic Development Council** – Mr. Lyons introduced the board to the International Economic Development council, as place for resources and partnerships. No action was taken.
  - v. **Mobilities Study** – Mr. Lyons informed the board of recent and future items regarding mobility studies within our zone. No action was taken.
- d. **Planning Committee, Linda Scurlock:**
- i. **Briargate Section 10 Partial Replate no. 1** – Director Scurlock informed the board of the disapproval of the Briargate Section 10 Partial Replate no. 1. No action was taken.
  - ii. **Fuqua Land LLC** – Director Scurlock informed the board of the approval on the plat for Fuqua Land LLC. No action was taken.
4. **Public Comments** –public comments were made from the following: Mr. Wilson.
  5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session
  6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.**
    - i. **To authorize negotiation under Task Order #5** – Director Andrews asked for a motion to authorize the negotiation under Task Order # 5. The motion was moved by Director Anderson and seconded by Director Clark. The motion passed by unanimous vote.
    - ii. **Explore negotiation for Property location: 14001 S. Main Street, Houston TX, 77035** – Director Andrews asked for a motion to explore negotiations form property located at 14001 S. Main Street, Houston TX, 77035. The motion was moved by Director Clark and seconded by Director Tijani. The motion passed by unanimous vote.
  7. **Discuss meeting schedule including date and time of next meeting.** Proposed next meeting date: Thursday, October 1, 2020, 12 noon. The motion was moved by director Anderson and seconded by Director Scurlock. The motion passed by unanimous vote.
  8. **Adjourn.** There being no further business to discuss, at the request of Director Andrews, Directors Anderson moved to adjourn the meeting. The motion was seconded by Director Scurlock and passed by unanimous vote.

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Secretary, Board of Director