

MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
October 3, 2019

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 4th day of October 2018, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Director Allison, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:01, the meeting was called to order by Director Andrews. Director Riles provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the September 5, 2019, joint regular meeting. After review and discussion, Director Anderson moved to approve the minutes as presented. The motion was seconded by Director Scurlock and passed by unanimous vote.
3. **Chair and Committee Reports:**
 - a. **Chairman’s Report, Theadore Andrews:**
 - i. **Tri-Party Agreement Hawes Hill, Don Huml** – Mr. Huml presented to the board Tri-Party Agreement activities since the previous board of directors meeting. This report included: UP Art Studio Agreement with TIRZ 9, Beautification Committee Meeting, Agreement with Metro for bus shelter maintenance and major intersections design at a 95% completion.
 - b. **Finance Committee, Homer Clark:**
 - i. **Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances ending August 31, 2019.
 - ii. **TexPool Update** – Director Clark reviewed the TexPool statement and reported on the fund balances ending August 31, 2019.
 - iii. **Approve Invoices for Payment** Director Clark reviewed submitted invoices for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Clark moved to approve payment of current invoices and accept the financial report as presented. The motion was seconded by Director Riles and passed by unanimous vote.
 - iv. **Auditor Engagement Letter** – Director Clark invited George Baugh to present the Audit Report for FY 2019. After Mr. Baugh’s review and discussion, Director Clark moved that the board accepts the audit report as presented, the motion was seconded by Director Anderson. The vote passed by unanimous vote.
 - c. **Board Development Committee, George Anderson:**
 - i. **Board Development** - Director Anderson presented to the board the current position vacancy

on the board and the appointment history of the board members. Director Anderson also gave update on the process of appointing a new board member. This report was for information purposes only.

ii. District K Holiday Reception – Director Anderson informed the board of the intentions of this year’s District K Holiday Reception. This report was for information purposes only.

iii. Mobility Studies – Impact Strategies Consultants, Eric Lyons – Mr. Lyons informed the board of current projects and an event organized by Metro. Mr. Lyons also informed the board of the next Public Meeting and Metro’s partnership during the Tri-Party agreement repairs. This report was for information purposes only.

d. Real Estate Development Committee, Kevin Riles:

i. Approval of Task Order #5 - Huitt-Zollars – After the review and discussion of Task Order #5, Director Riles moved that Task Order #5 be approved as listed, the motion was seconded by Director Anderson. The motion passed by unanimous vote. Steven from PAS, informed the board on process of land acquisition associated within the Task Order #5.

4. **Public Comments** – Councilwomen Martha Castex-Tatum gave updates on recent events and work happening in District K. The Councilwomen also gave update on the autonomous grocery delivery that is testing in District K as well as the mobility updates needed within the city of Houston. The board also received comments from a Metro Representative who encouraged the board to stay committed. Javon Sterling from Amegy Bank and Noah and Elia Quiles from UP Art Studios also made comments.
5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session
6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken;
7. **Discuss meeting schedule including date and time of next meeting** – Director Andrews asked for a motion to set the time and date of the November Board of Directors Meeting. Director Riles moved that the board set the next meeting on Thursday, November 7, 2019. The motion was seconded by Director Anderson and passed by unanimous vote.
8. **Adjourn.** There being no further business to discuss, Director Andrews called for a vote to adjourn. The motion passed unanimously.

Secretary, Board of Directors