

**MINUTES OF THE MEETING OF**  
**REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS**  
**(HIRAM CLARKE/FORT BEND ZONE)**  
**AND**  
**HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY**  
**JOINT BOARD OF DIRECTORS MEETING**  
**October 1, 2020**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 1st day of October 2020, at 12 p.m., via the Zoom Video Conference platform and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1,
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Vacant	Position 6
Horace Allison	Position 7 Secretary

and all the above were present, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Andrews provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the September, 2020, joint regular meeting. Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Anderson and seconded by Director Scurlock. After review and discussion, the motion passed by unanimous vote.
3. **Chair and Committee Reports:**
  - a. **Chairman’s Report, Theadore Andrews:**
    - i. **Annexation of Fort Bend Area** – Director Andrew presented to the board, the map of the desired land involved within the area annexation and explained steps to take moving forward. No action was taken.
    - ii. **South Post Oak Park** – Commissioner Prestage informed the ongoing project South Post Oak Park project. No action was taken.
    - iii. **Building Communities Through Art** – KaDavien Baylor introduced himself and team to the board along with work that have accomplished in recent years. No action was taken.
    - iv. **Contract Staffing** – Director Andrews presented to the board updated contract staffing agreement. After review and discussion Director Andrews asked for a motion to approve the contract, the motion was moved by Director Clark and seconded by Director Tijani. Director Anderson recused himself from voting. The motion passed with 5 votes.
    - v. **Consultants Report**
      - **Tri-Party Agreement Update – Hawes Hill** – Mr. Huml provided updates regarding on the Tri-Party committee. No action was taken.
      - **Sidewalks, Curbs and Ramps Update– Huitt-Zollars** – Mr. Menendez provided an update on the sidewalk, curb and ramps. No action taken.
      - **Intersection Improvement Update** – Mr. Menendez provided an update on the intersection Improvements. No action taken.
      - **Public/ Civic Art Update – Up Art Studios** – Ms. & Mrs. Quiles provided an update on future intentions and anticipations for the Civic Art Projects. No action was taken.

- b. Finance Committee, Homer Clark:**
    - i. Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances for two months ending August 31, 2020.
    - ii. TexPool Update** – Director Clark reviewed the TexPool Statement for 2 months ended August 31, 2020
    - iii. Unpaid Invoices** – Director Clark reviewed the Unpaid Invoices and moved the financial report be approved as presented and all invoices be accepted for payment. The motion was seconded by Director Tijani and passed by unanimous vote.
    - iv. Report and Approval of Audit Report FY 2020.** – Auditor George Baugh presented the completed audit to the board. After review and Discussion, Director Clark moved that the board accept and approve audit report as presented. The motion was seconded by Director Scurlock and passed by unanimous vote.
  - c. Vice Chairman’s Report, George Anderson:**
    - i. Revision of Mission/Vision** – Eric Lyons presented the updated Mission and Vision statements. After review and discussion, Director Anderson moved that the revised mission and vision be approved as presented. The motion was seconded by Director Scurlock and passed by unanimous vote.
    - ii. International Economic Development Council** – Director Anderson presented to the board the MOU for the International Economic Development Council. After review and discussion, Director Anderson moved that the MOU be approved with revisions. The revision was that the contact name be changed to reflect himself instead of the chairman. The motion was seconded by director Tijani and passed by unanimous vote.
    - iii. 2020 Holiday Reception** – Director Anderson informed the board of the unlikelihood of the Holiday Reception because of the pandemic. No action was taken.
    - iv. Mobilities Study** – Mr. Lyons informed the board of recent and future items regarding mobility studies within the zone. No action was taken.
  - d. Planning Committee, Linda Scurlock:**
    - i. W. Fuqua at Allover, a Class 2 Subdivision** – Director Scurlock informed the board of the W. Fuqua at Allover, a Class 2 Subdivision. No action was taken.
4. **Public Comments** –public comments were made from the following: No public comments were made.
  5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session
  6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.**
    - i. Explore negotiation for Property location: 14001 S. Main Street, Houston TX, 77035** – The board Director discussed negotiations form property located at 14001 S. Main Street, Houston TX, 77035. No action was taken.
  7. **Discuss meeting schedule including date and time of next meeting.** Proposed next meeting date: Thursday, November 5, 2020, 12 noon. The motion was moved by director Anderson and seconded by Director Scurlock. The motion passed by unanimous vote.
  8. **Adjourn.** There being no further business to discuss, at the request of Director Andrews, Directors Anderson moved to adjourn the meeting. The motion was seconded by Director Scurlock and passed by unanimous vote.

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Secretary, Board of Director

