

**MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
November 5, 2020**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 5th day of November 2020, at 12 p.m., via the Zoom Video Conference Call System located at: <https://us02web.zoom.us/j/4232732025> and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1
Theodore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Vacant	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Director Andrews, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:04, the meeting was called to order by Director Anderson. Director Tijani provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the October 1, 2020 joint regular meeting. After review and discussion, Director Scurlock asked for a motion to approve previous minutes. The motion was moved by Director Tijani and seconded by Director Clark and which passed by unanimous vote.

3. **Chair and Committee Reports:**

a. **Chairman’s Report, Theodore Andrews:**

i. **Annexation-Amended Project Plan** – Mr. Huml presented to the board the Annexation Amended Project Plan for board approval. After review and discussion, Director Anderson entertained a motion to accept the amended project plan as presented as well as the Professional Services Contract. The motion was moved by Director Clark, and seconded by Director Tijani. The motion passed by unanimous vote.

Consultant’s Report:

Tri-Party Update Professional Services Contract – Hawes Hill – Item was approved with previous line item.

District Gateways Update – Huitt-Zollars – Mr. Menendez presented an update on District Gateways, no action was taken.

Intersection Improvement Update – Huitt-Zollars – Mr. Menendez presented an update on the Intersection Improvement Project. No action was taken.

Sidewalk, Curb, and Ramps Update – Work Order # 4 – Huitt-Zollars – Mr. Menendez, presented to the board Work Order. After review and discussion, Director Anderson entertained a motion to approve Work Order #4. The motion was moved by Director Tijani and seconded by Director Allison. The motion passed by unanimous vote.

Public/Civic Art Update – Up Art Studios – Mr. and Mrs. Elia presented to the board an update regarding the Public and Civic Art updates. Mr. Baylor also presented in regards to Public/ Civic Art. No action was taken.

b. Finance Committee, Homer Clark:

Financial Report – Director Clarke presented the financials to the board for the three months ended September 30, 2020. Item approved with unpaid invoices.

TexPool Update – Director Clark reviewed the TexPool statement and reported on the fund balances ending September 30, 2020. Item approved with unpaid invoices.

Unpaid Invoices - Director Clark reviewed current invoices submitted for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Clark moved to approve payment of current invoices and accept the financial report. The motion was seconded by Director Tijani, and passed by unanimous vote.

c. Vice Chairman's Report, George Anderson:

i. Mission/ Vision Statement – Director Anderson presented to the board the previously approved mission and vision statement. No action was taken.

ii. Strategic Planning –Ms. Greenlee presented to the board the results of the strategic planning session. No action was taken.

iii. Healthy Houston Initiative– Mr. Lyons presented to the board a new opportunity on the Healthy Houston Initiative. No action was taken.

iv. Memorials – Former Council Member/ Chief of Staff – Director Anderson presented to the board memorial plaques to consider for the Former Council Member Larry Green and Chief of Staff Donald Perkins. No action was taken.

v. Kipp Mosaic Academy – Founding Principal, Mr. Ryan Presley and Founding Principal Ms. Dulce Negreros introduced themselves to the board and community. No action was taken.

vi. Holiday Reception – Director Anderson presented to the board intentions regarding the Holiday Reception. No action was taken.

d. Planning Committee, Linda Scurlock:

i. Platting – Director Scurlock presented to the board Mayfield Place Class 3 Subdivision Replat. No action was taken.

Public Comments – There were no Public Comments.

4. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session.

5. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.**

- After reconvening, Director Tijani asked for a motion to authorize purchase of corner clip located at Hiram Clarke and W. Fuqua. The motion was seconded by Director Allison and passed by unanimous vote.

- Director Tijani asked for a motion to order appraisals for parcels for two additional corner clips. This motion was seconded by director Allison and passed by unanimous vote.

- Tijani ask for a motion to authorize continued negotiations for parcels located at Hillcroft and Main. The motion was seconded by Director Allison and passed by unanimous vote.

6. **Discuss meeting schedule including date and time of next meeting** – No action was taken.

7. **Adjourn.** There being no further business to discuss, Director Anderson moved that the meeting be adjourned. The motion was seconded by Director Tijani and passed by unanimous vote.

Secretary, Board of Directors