

**MINUTES OF THE MEETING OF**  
**REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS**  
**(HIRAM CLARKE/FORT BEND ZONE)**  
**AND**  
**HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY**  
**JOINT BOARD OF DIRECTORS MEETING**  
**November 7, 2019**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 4th day of October 2018, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Director Allison, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Riles provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the November 7, 2019, joint regular meeting. After review and discussion, Director Anderson moved to approve the minutes as presented. The motion was seconded by Director Scurlock and passed by unanimous vote.
3. **Chair and Committee Reports:**
  - a. **Chairman’s Report, Theadore Andrews:**
    - i. **Tri-Party Agreement Hawes Hill, Don Huml** – Mr. Huml presented to the board Tri-Party Agreement activities since the previous board of directors meeting. Directors Scurlock makes a motion to thus further receive a written report presented by Hawes Hill doing board meeting. The motion was seconded by Director Riles and passed with unanimous vote.  
**Huitt-Zollars Task Order #6 for District Gateways** – After review and discussion, Director Andrews called for motion to accept Task Order #6 with noted updates and corrections. The motion was moved by director Riles and seconded by Director Anderson. The motion passed by unanimous vote.  
**UP Art Studios – Master Services Agreement & Task Order #1 for Civic Art** – Mr. Huml briefly discussed the Master Services Agreement as well as Task Order #1. After discussion and review, Director Andrews entertained a motion to accept the Master Services Agreement. The motion was moved by Director Riles and seconded by Director Anderson; Council recommended that the board not pass the current Master Services Agreement because of council changes made prior to meeting. Director Riles withdrew his previous motion. And no action was taken on Task Order #1.
    - ii. **Livable Centers Call for Partners** – Mr. Webb informed the board of the Livable Centers Study and the role he and The Goodman Corporation will embark. Director Andrews asked for a motion to move forward on processing a Letter of Intent for the Livable Center Study Grant as well as negotiating cost of final application. The motion was moved by Director Anderson and seconded by Director Clark. After further discussion Director Riles moved that cost to not

exceed \$10,500. The motion was seconded by Director Anderson and passed by 5 to 1 vote.

**b. Finance Committee, Homer Clark:**

- i. Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances ending October 31, 2019.
- ii. TexPool Update** – Director Clark reviewed the TexPool statement and reported on the fund balances ending October 31, 2019.
- iii. Approve Invoices for Payment** Director Clark reviewed submitted invoices for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Clark makes a recommendation to approve payment of current invoices with the exception of UP Art Studio’s Check and accept the financial report as presented. The motion was moved by Director Riles seconded by Director Scurlock and passed by unanimous vote.
- iv. PFM** – Mr. Allen presented to the board the financial plan for the Bond Issuance. After Discussion and review Director Clark moved that we accept the proposal and financial plan presented by Mr. Allen. The motion was seconded by Director Anderson and passed by unanimous vote.

**c. Board Development Committee, George Anderson:**

- i. Board Development** - Director Anderson informed the board of the steps moving forward on fulfilling the position vacancy of position 1. This report was for information purposes only.
- ii. District K Holiday Reception** – Director Anderson informed the board of the date of this year’s District K Holiday Reception. Mr. Lyons also gave update on Mobility and Metro NEXT meetings. This report was for information purposes only.
- iii. Mobility Studies – Impact Strategies Consultants, Eric Lyons** – Mr. Lyons informed the board of the success of the 2 Public Engagement meetings as well provided caveats of the meeting. This report was for information purposes only.

**d. Real Estate Development Committee, Kevin Riles:**

- i. Verdin Square – Brinshore Development** – Director Riles informed the board of ongoing meetings of project presented by Brinshore previously in the year. This information was for information purposes only.

**e. Planning, Linda Scurlock:**

- i. Platting Activity within the Zone** – Director Scurlock informed the board of the Sims Bayou well water treatment plant. This report was for information purposes only.

4. **Public Comments** – Councilwomen Martha Castex-Tatum gave thanks for support as well as vision plans for the next 4 years in District K. The Councilwomen also informed the board of updates within the office and current events. The chairman also recognized, Ms. Carol Guess, Mr. Allen Goodlow, Ms. Tandeloy Weaver, Ms. Jennifer Russell, Ms. Mya Carol and Mr. Joel Alba.
5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session
6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken;
7. **Discuss meeting schedule including date and time of next meeting** – Director Andrews asked for a motion to set the time and date of the November Board of Directors Meeting. Director Riles moved that the board set the next meeting on Thursday, February 6, 2020. The motion was seconded by Director Anderson and passed by unanimous vote.
8. **Adjourn.** There being no further business to discuss, Director Andrews called for a vote to adjourn. The motion passed unanimously.

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Secretary, Board of Directors