

MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
May 7, 2020

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 7th day of May 2020, at 12 p.m., via the Zoom Video Conference platform and the roll was called of the members of the Board:

Theodore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Riles, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Allison provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the March 5, 2020, joint regular meeting. After review and discussion, Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Anderson and seconded by Director Scurlock with corrections. The motion passed by unanimous vote.
3. **Chair and Committee Reports:**
 - a. **Chairman’s Report, Theodore Andrews:**
 - i. **UP Art Studio, Task Order # 1** – After presenting to the board, Director Andrews asked for a motion to accept the UP Art Studio’s Task Order #1. The motion was moved by Director Anderson and seconded by Director Scurlock. After discussion, the motion passed by unanimous vote.
 - ii. **Huitt-Zollars Intersection Improvement Update** – Mr. Huml and Mr. Menendez presented to the board an update on the current status involving the intersection improvements. There were also updates on curb ramps and sidewalk improvements. This report was for information purposes only.
 - iii. **Huitt-Zollars Task Order #7** – After review and discussion, Director Andrews asked for a motion regarding Task Order #7. Director Anderson moved that Task Order #7 be accepted as presented by Huitt-Zollars. The motion was seconded by Director Allison and passed by unanimous vote.
 - b. **Finance Committee, Homer Clark:**
 - i. **Finance Report Nine Months Ended March 31, 2020-** Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances for nine months ending April 31, 2020.
 - ii. **TexPool Update** – Director Clark reviewed the TexPool Statement for 1 month ended April 20, 2020
 - iii. **Unpaid Invoices** – Director Clark reviewed the Unpaid Invoices and moved that the financial report be approved as presented and all invoices be accepted for payment. The motion was seconded by Director Allison and passed by unanimous vote.

