

MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
March 4, 2021

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 4th day of March 2021, at 12 p.m., via the Zoom Video Conference Call System located at: <https://us02web.zoom.us/j/4232732025> and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1
Theodore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Vacant	Position 6
Horace Allison	Position 7 Secretary

and all the above were present, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Allison provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the February 7, 2021 joint regular meeting. Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Anderson and seconded by Director Allison. The motion passed by unanimous vote.
3. **Chair and Committee Reports:**
 - a. **Chairman’s Report, Theodore Andrews:**
 - i. **Consultant’s Report:**
 - District Gateway – Huitt-Zollars** – Mr. Menendez provided an update regarding the District Gateways project. The report was for information purposes only.
 - Sidewalk, Curb and Ramps Update receive and Approve Contractor Change Orders – Huitt-Zollars** – Mr. Menendez presented to the board the change orders related the sidewalk, curb and ramps report. Director Andrews requested a motion. Director Anderson moved that the change orders be approved as presented. Director Scurlock seconded the motion. The motion passed by unanimous vote.
 - Tri-Party Update Hawes Hill & Associates** – Mr. Huml presented to the board an update regarding the triparty agreement. No action was taken.
 - Public/Civic Arts Updates – Up Art Studios** – Ms. Quiles presented to the board an update regarding the Public and Civic art within the district. There was no action taken.
 - b. **Finance Committee, Homer Clark:**
 - Financial Report, Five Months Ended November 30, 2020** – Director Clarke presented the financials to the board for the three months ended January 31, 2021. Item approved with unpaid invoices.
 - TexPool Update** – Director Clark reviewed the TexPool statement and reported on the fund balances ending January 31, 2021. Item approved with unpaid invoices.
 - Unpaid Invoices** - Director Clark reviewed current invoices submitted for the Unpaid Bills

Report and recommended payment of all invoices. After review and discussion, Director Allison moved to approve payment of current invoices and accept the financial report. The motion was seconded by Director Clark, and passed by unanimous vote.

Pay Application Format and Waiver of Lien – Director Clark presented the board the recommended pay application waiver of lien for review. After Discussion, Director Andrews asked for a motion to approve the pay application and waiver of lien, with described changes, for all further construction payments. The motion was moved by Director Anderson and seconded by Director Clark. The motion passed by unanimous vote.

Sidewalk Curbs and Ramps Receive and Approve Contractor Pay Application – Director Clark presented the board the pay application waiver of Lien for the Contractor OnPar. After Discussion, Director Andrews asked for a motion to approve the pay application and waiver of lien. The motion was moved by Director Clarke and seconded by Director Allison. The motion passed by unanimous vote.

c. Vice Chairman’s Report, George Anderson:

i. State of the District – Director Anderson informed the board of the upcoming event hosted by the District K Office, 2021 State of the District event. No action was taken.

ii. Virtual Economic Development Tour/Developer’s Bureau – Director Anderson informed the board of the Virtual Economic Development Tour and Developer’s Bureau. No action was taken.

iii. Houston Galveston Area Council Initiative – Director Andrews presented to the board on update on the current initiatives presented by the Houston Galveston Area Council. No action was taken.

iv. Economic Development/ Mobility Studies – Eric Lyons presented to the board updates regarding economic development and mobility studies. No action was taken.

d. Real Estate Development, Horace Allison:

i. There was no action taken.

e. Planning Committee, Linda Scurlock:

i. No action was taken.

Public Comments – There were no public comments.

4. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session. No action was taken.

5. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** – The Board did reconvene.

After reconvening, Director Andrews asked for a motion to approve the Settlement Statement at the location of Southwest Corner of South Post Oak and West Fuqua. The Motion was moved by Director Allison and Seconded by Director Tijani. The motion passed by unanimous vote.

Director Andrews asked for a motion to approve the Settlement Statement for at location of Northeast Corner of Hiram Clarke and West Fuqua. The motion was moved by Director Allison and seconded by Director Tijani. The motion passed by unanimous vote.

6. **Discuss meeting schedule including date and time of next meeting** – Director Andrews asked for a motion to schedule the next monthly meeting for, Thursday, April 1, 2021. The motion was moved by Director Anderson and seconded by Director Tijani. The motion passed by unanimous vote.

7. **Adjourn.** There being no further business to discuss, Director Scurlock moved that the meeting be adjourned. The motion was seconded by Director Tijani and passed by unanimous vote.

Secretary, Board of Directors