

MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
March 7, 2019

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 7th day of February 2018, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Riles provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the February 7, 2018 joint regular meeting. After review and discussion, Director Andrews asks for a motion to approve previous minutes. Motion moved by Director Anderson and seconded by Director Riles and which passed by unanimous vote.
3. **Chair and Committee Reports:**
 - a. **Charimains’ Report, Theadore Andrews:**
 - i. **Consultants Report:**

Hawes Hill, Don Huml – Mr. Haul updated the board on the results of the previous Tri-Party Committee meeting had with the City and Huitt-Zollars. The results were, the committee will move forward with the design options to upgrade the level of service. Mr. Huml also mentioned, the committee agreed that the TIRZs will seek the funding for the design for the intersections.

Huitt-Zollars, Daniel Menendez – Mr. Menendez presented to the board, Task Order #3, in efforts DOT design to bring the to its final states as well as the bidding for the intersections. Mr. Menendez then further explained to the board the task needed in order to reach the final design. Director Andrews ask for a motion to approve Task Order #3 from Huitt-Zollars. The motion was moved by Director Anderson and seconded by Director Allison and which passed by unanimous vote;

IMPACT Strategies Consultants - Eric Lyons – Mr. Lyons updating the board on the MERTONext Public Meeting and explained the forum of the public meeting.
 - ii. **South Post Oak Park Rendering** – Director Andrews updated the board on the current status of moving forward with the board’s participation with the project.
 - b. **Finance Committee, Homer Clark:**
 - i. **Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances ending January 31, 2018.
 - ii. **TexPool Update** – Director Clark reviewed the TexPool statement and reported on the fund

balances ending January 31, 2018.

iii. Approve Invoices for Payment - Director Clark reviewed current invoices submitted for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Clarke moved to approve payment of current invoices. The motion was seconded by Director Riles, and which passed by unanimous vote;

c. Board Development Committee, George Anderson:

i. Board Members Email Address – Director Anderson, asks the board to use the Board Email addresses to ensure ethics with TIRZ work.

ii. Website Update - Director Anderson reported to the board, the presentation of Google Analytics from the website. Director Anderson also spoke on what is to come to the website and steps that are being taken in order to get them completed.

iii. Goodman Corporation - Director Anderson relayed to the board the importance and benefit of employing the Goodman Corporation. Ms. Chriselda Gonzales from the Goodman Corporation presented to the board any major task that the Goodman Corporation would be able to provide to the Zone. This report was for information purposes only.

d. Real Estate Development Committee, Kevin Riles:

i. Brinshore Development – Rueben Escetha and Joel Lewis, Brinshore Development. Mr. Reuben and Lewis presented to the board a three part housing project that consist of a multi-family and workforce housing with a senior independent living and a commercial piece for a to be determined use. Mr. Ruben then discussed the specifics for the development site. Mr. Rueben then provided to the board the “ask” for the funds to extend the sewer line. Director Riles moved that the board begin negotiations with Brinshore Development. The motion was seconded by Director Anderson and which passed by unanimous vote;

e. Planning Committee, Linda Scurlock:

i. Platting – There are no current platting in the Zone.

4. **Public Comments** – Mrs. Harris announced all upcoming events within District K. words of appreciation from Mr. Rasheed.
5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session
6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken;
7. **Discuss meeting schedule including date and time of next meeting** –Proposed next meeting date: Thursday, April 4, 2019, noon.
8. **Adjourn.** There being no further business to discuss, Director Andrews entertains a motion to adjourn, which was moved by Director Anderson and seconded by Director Riles, which passed by unanimous vote.

Secretary, Board of Director

