

**MINUTES OF THE MEETING OF**  
**REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS**  
**(HIRAM CLARKE/FORT BEND ZONE)**  
**AND**  
**HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY**  
**JOINT BOARD OF DIRECTORS MEETING**  
**June 6, 2019**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 6th day of June 2019, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Andrews, Anderson and Capetillo thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Riles. Director Allison provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the May 2, 2019 joint regular meeting. Changes were considered by Director Scurlock and after review and discussion, Director Riles asks for a motion to approve previous minutes with proposed changes. Motion moved by Director Clarke and seconded by Director Allison and which passed by unanimous vote.
3. **Chair and Committee Reports:**
  - a. **Chairman’s Report, Theadore Andrews:**
    - i. **Consultant’s Report:**

**Hawes Hill, Don Huml** – Mr. Haml provided to the board an update from the Tri-Party Committee constituents and their alignments with the current projects within the zone. Mr. Huml also informed the board on the analysis plans by Huitt-Zollars. John Grant, COH Park Board and Brandon Clooney, Clark Condon Landscape Architecture presented to the board projects That are aligned with the current projects with the zone. Director Riles asks for a vote to give blessing to the preliminary plan presented by Mr. Grant. Motion was moved by Director Clarke and Seconded by Director Allison and which passed by an

**Huitt-Zollars, Chaitanya Kasturi** – Ms. Chaitanya ensures the board the time frame for the curb assessment as well as the continuous work of Huitt-Zollars on intersection improvements.

**IMPACT Strategies Consultants, Eric Lyons – Debny Greenlee** – Mr. Lyons updated the board on in past and intended interactions with Houston-Galveston City Council and the submission of the public comments to the council. Mr. Lyons then introduced to the board, Missouri City Mayor Yolanda Ford. Mayor Ford extends her appreciation of the invitation and updated the board current opportunities with Missouri City and Metro. Mayor Ford then extends her invitation to working with Houston and any surrounding city, in any way.
    - b. **Finance Committee, Homer Clark:**
      - i. **Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances ending April 30, 2019.
      - ii. **TexPool Update** – Director Clark reviewed the TexPool statement and reported on the fund

balances ending April 30, 2019.

- iii. **Approve Invoices for Payment** - Director Clark reviewed current invoices submitted for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Allison moved to approve payment of current invoices and accept the financial report. The motion was seconded by Director Scurlock, and passed by unanimous vote;
  - iv. **Budget Update** – Director Clark updated the board on the budget report and its due date. Director Clark informs the board on the necessity of a special call meeting in order to approve the Budget for FY 2018. No action was taken.
  - v. **Proposal From The Morton Accounting Services** – Director Clark explains to the board the intentions of Morton accounting and their role in budget process. After review and discussion Director Riles asks for a motion to approve the agreement with Morton Accounting Services. The Motion was moved by Director Scurlock seconded, by Director Allison and which passed by unanimous vote.
- c. **Board Development Committee, George Anderson:**
- i. **Introduction of Hardwick Law Firm** – Director Riles introduced to the board, Shawn Thierry and the Hardwick Law Firm. Ms. Thierry introduced herself and her firm to the board and give her insight and goal while working for the board.
  - ii. **Fundraiser for Community Art Projects** – Differed by Director Riles.
  - iii. **South Post Oak Park** - Differed by Director Riles.
- d. **Real Estate Development Committee, Kevin Riles:**
- i. Director Riles informed the board and all the process for all development and soon to be presented projects. Report was for information purposes only.
- e. **Planning Committee, Linda Scurlock:**

**Public Comments** – Council Member District K, Martha Castex-Tatum encourages the board and all to invite the public to the unveiling of the Phase 2 of the Bayou Greenway Segment. The Council women also explain the porter service job service event the following Friday. And thanks tos to the board for a great job well done. Ms. Harris encourages the board for additional bus shelter and thanks the board for a job well done. There were no other public comments.

4. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session
5. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken;
6. **Discuss meeting schedule including date and time of next meeting** –Proposed next meeting date: Thursday, August 1, 2019, noon. The motion to set the next meeting for Thursday August 1, 2019 at noon was moved by Director Riles and seconded by Director Allison and which passed by unanimous vote.
7. **Adjourn.** There being no further business to discuss, Director Riles entertained a motion to adjourn, which was moved by Director Allison and seconded by Director Scurlock, and passed by unanimous vote.

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Secretary, Board of Director