

MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
January 7, 2021

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 7th day of January 2021, at 12 p.m., via the Zoom Video Conference Call System located at: <https://us02web.zoom.us/j/4232732025> and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1
Theodore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Vacant	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Director Allison, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Tijani provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the November 5, 2020 joint regular meeting. Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Scurlock and seconded by Director Anderson. The motion passed by unanimous vote.

3. Chair and Committee Reports:

a. Chairman’s Report, Theodore Andrews:

i. Consultant’s Report:

District Gateway – Received Bid Tabulation and Recommendation – Huitt-Zollars – Mr. Menendez presented to the board the list of bids for the District Gateway Project as well, gave a recommendation for bid selection. No action was taken.

District Gateways -Task Order for Construction Management – Huitt-Zollars – Mr. Menendez presented a Task Order construction management for the District Gateways Project. No action was taken.

b. Finance Committee, Homer Clark:

Financial Report, Five Months Ended November 30, 2020 – Director Clarke presented the financials to the board for the three months ended November 30, 2020. Item approved with unpaid invoices.

TexPool Update – Director Clark reviewed the TexPool statement and reported on the fund balances ending November 30, 2020. Item approved with unpaid invoices.

Unpaid Invoices - Director Clark reviewed current invoices submitted for the Unpaid Bills Report and recommended payment of all invoices. After review and discussion, Director Clark moved to approve payment of current invoices and accept the financial report. The motion was seconded by Director Anderson, and passed by unanimous vote.

c. Vice Chairman’s Report, George Anderson:

i. Board Training – Director Anderson presented to the board the training materials and online

resources in order to complete the 2021 Board training. This section was for information purposes only. This section was for information purposes only. No action was taken.

d. Planning Committee, Linda Scurlock:

i. Platting – Director Scurlock presented to the board Maxfield Place Class 3 Subdivision. No action was taken.

Public Comments – We received public comments from Vice Mayor Pro Tem, Council Woman District K, Martha Castex-Tatum regarding Harvest Market. There were no other public comments.

4. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did convene in Executive Session.
5. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** – The Board did reconvene. No action was taken..
6. **Discuss meeting schedule including date and time of next meeting** – Director Andrews asked for a motion to schedule the next monthly meeting for, Thursday, February 4, 2021. The motion was moved by Director Anderson and seconded by Director Tijani. The motion passed by unanimous vote.
7. **Adjourn.** There being no further business to discuss, Director Anderson moved that the meeting be adjourned. The motion was seconded by Director Tijani and passed by unanimous vote.

Secretary, Board of Directors