

**MINUTES OF THE MEETING OF**  
**REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS**  
**(HIRAM CLARKE/FORT BEND ZONE)**  
**AND**  
**HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY**  
**JOINT BOARD OF DIRECTORS MEETING**  
**January 9, 2020**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 9th day of January 2019, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Allison, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:03, the meeting was called to order by Director Andrews. Director Riles provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the November 5, 2019, joint regular meeting. After review and discussion, Director Andrews asked for a motion to approve previous minutes. Motion moved by Director Anderson and seconded by Director Riles and passed by unanimous vote.
3. **Chair and Committee Reports:**
  - a. **Chairman’s Report, Theadore Andrews:**
    - i. **UP Art Studio, Master Services Agreement & Task Order # 1** – After presenting to the board, Director Andrews asked for a motion to accept the UP Art Master Services Agreement. The motion was moved by Director Anderson and seconded by Director Scurlock. The motion was passed by unanimous vote.
    - ii. **Municipal Services Agreement** – After review and discussion Director Andrews asked for a motion to approve the Municipal Services Agreement as presented. The motion was moved by Director Anderson and seconded by Director Clark. The motion was passed by unanimous vote.
  - b. **Finance Committee, Homer Clark:**
    - i. **Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances for five months ending November 30, 2019. After review and discussion, Director Clark moved to accept the Financial Statements and Compilation Report. The motion was seconded by Director Riles and passed by unanimous vote;
    - ii. **TexPool Update** – Director Clark reviewed the TexPool statement and moved to approve the update. The motion was seconded by Director Riles and passed by unanimous vote;
    - iii. **Approve Invoices for Payment** - Director Clark reviewed current invoices on the Unpaid Bills Report and recommended payment for all invoices. After review and discussion, Director Clark moved to approve payment of current invoices. The motion was seconded by Director Riles and passed by unanimous vote;

- c. **Board Development Committee, George Anderson:**
    - i. **2019 Holiday Reception Report** - Director Anderson reported on the success of the Holiday Reception acknowledged that no monies came from the Redevelopment Authority due to the acknowledged event sponsors: Hawes Hill and Associates, Huitt-Zollars, and The Fountain of Praise. This report was for information purposes only.
    - ii. **Board Training** -Director Anderson presented a graphic to encourage the importance of strategic planning, in hopes for more deliberate and strategic actions to move the board forward with developments to enhance the district. Director Anderson asked Council Member Martha Castex-Tatum to re-swear in the board and she accepted. The report was for information purposes only.
  - d. **Real Estate Development Committee, Kevin Riles:**
    - i. No action taken.
  - e. **Planning Committee, Linda Scurlock:**
    - i. Director Scurlock presented to the board the plating summary that contained; Blue Ridge Sims Bayou, Blue Ridge Sims Bayou, Section 1 and City of Houston Sims Bayou Well #3. This report was for information purposed only.
4. **Public Comments** – Council Member Martha Castex-Tatum, District K, commented on the great work from TIRZ 25. She acknowledged her excitement to be a part of District K, a people-powered district. The councilwoman thanked the board for the hard work and acknowledged the HOT-Team and the illegal dumping solutions. Finally, the councilwoman announced the intentions of a State of the District meeting as well as other projects within the City of Houston and District K. Other public comments from Don Huml (Hawes Hill) – Mr. Huml presented an assessment describing the sidewalk and curb repairs; Noah Quiles (UP Art) – Mr. Quiles expressed their appreciation and excitement to be working with the board. Natalia Romano – Ms. Romano spoke to the board about Commercial Redevelopment project that will be presented to the board in the near future. Eric Lyons (Impact Strategies) – Mr. Lyons updated the board on his efforts with Metro and Metro Next as well as his introduction of Southwest area representative for Metro Mr. Wilfredo Santa-Maria. Mike Blair had questions on Brenshore Development.
  5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session
  6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken.
  7. **Discuss meeting schedule including date and time of next meeting.** Proposed next meeting date: Thursday, February 6, 2020, 12 noon.
  8. **Adjourn.** There being no further business to discuss, at the request of Director Andrews Director Anderson moved to adjourn meeting at 1:00 p.m., which was and seconded by Director Scurlock and passed by unanimous vote.

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Secretary, Board of Directors