

**MINUTES OF THE MEETING OF**  
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS  
(HIRAM CLARKE/FORT BEND ZONE)

AND  
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY  
JOINT BOARD OF DIRECTORS MEETING

**January 3, 2019**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 3rd day of January 2019, at 12 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Scurlock, Capetillo and Riles, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at time not specified, the meeting was called to order by Director Andrews. Director Anderson provided an opening prayer.
2. **Minutes from the last meeting** – The minutes from November were not available.
3. **Chair and Committee Reports:**
  - a. **Charimains’ Report, Theadore Andrews:**
    - i. No action taken.
  - b. **Finance Committee, Homer Clark:**
    - i. **Finance Report** - Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances ending November 30, 2018. After review and discussion, Director Clark moved to accept the Financial Statements and Compilation Report. The motion was seconded by Director Anderson, and which passed by unanimous vote;
    - ii. **TexPool Update** – Director Clark reviewed the TexPool statement and moved to approve the update. The motion was seconded by Director Anderson, and which passed by unanimous vote;
    - iii. **Approve Invoices for Payment** - Director Clark reviewed current invoices as well submitted four late invoices for review and included on the Unpaid Bills Report and recommended payment of the aforementioned invoices. After review and discussion, Director Clark moved to approve payment of current invoices. The motion was seconded by Director Anderson, and which passed by unanimous vote;
  - c. **Board Development Committee, George Anderson:**
    - i. **2018 District K Holiday Reception Report** - Director Anderson reported on the success of the Holiday Reception acknowledging the no monies coming from the Redevelopment Authorities due to the acknowledged event sponsors. Haws Hill and Associates, Huitt-Zollars, Hines and Kamal Rasheed. Director Anderson moved to accept the report and accompanied receipts as presented. The motion was seconded by Director Allison, and which passed by unanimous vote;



