

**MINUTES OF THE MEETING OF
REINVESTMENT ZONE NUMBER TWENTY-FIVE, CITY OF HOUSTON, TEXAS
(HIRAM CLARKE/FORT BEND ZONE)
AND
HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
August 6, 2020**

The Board of Directors (the “Board”) of both the Hiram Clarke/Fort Bend Redevelopment Authority (the “Authority”) and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the “City”), Texas (the “Hiram Clarke/Fort Bend Zone”), held a joint regular meeting, open to the public, on the 6th day of August 2020, at 12 p.m., via the Zoom Video Conference platform and the roll was called of the members of the Board:

Taofeeq Tijani	Position 1,
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Allison	Position 7 Secretary

and all the above were present except Directors Horace, thus constituting a quorum.

1. **Establish quorum and call to order** - With a quorum established at 12:00, the meeting was called to order by Director Andrews. Director Andrews provided an opening prayer.
2. **Minutes from the last meeting** – The Board of the Authority and the Zone considered approving the minutes of the May 7, 2020, joint regular meeting. Director Andrews asked for a motion to approve the previous minutes. The motion was moved by Director Scurlock and seconded by Director Anderson. After review and discussion, the motion passed by unanimous vote.
3. **Chair and Committee Reports:**
 - a. **Chairman’s Report, Theadore Andrews:**
 - i. **Installation of New Board Member** – Director Tijani was sworn into the board by Councilwomen Martha-Castex Tatum. Special remarks were given by the other present board members. No action was taken.
 - ii. **Service Recognition: Kevin Riles** – Director Andrews presented to Director Riles a Service Award in acceptance to his resignation from the board. Special remarks were given by the other present board members as well as Councilwomen Martha Castex-Tatum. No action was taken.
 - iii. **Annexation of Fort Bend Area** – Director Andrews informed the board on the current/ future steps to the annexation of the Fort Bend area. No action was taken.
 - iv. **Consultants Report**
 - **Tri-Party Agreement Update – Hawes Hill** – Mr. Huml provided updates regarding on the Tri-Party committee. No action was taken.
 - **Intersection Improvements – Huitt-Zollars** – Mr. Menendez provided an update regarding intersection improvement and current works related to the zone. No action was taken.
 - **Curb & Side Walk Improvements – Huitt-Zollars** – Mr. Menendez provided an update regarding the curb and side walk improvements and selected contractor for the improvements work related to the zone. After presentation, Director Andrews asked for a motion to approve the work authorization for H&N Construction regarding the Curb & Sidewalk Improvements. The motion was moved by Director Andrews and seconded by Director Clarke. Mr. Hill and Neblet gave remarks. After review and discussion, the motion passed by unanimous vote.
 - **Public/ Civic Art Update – Up Art Studios** – Ms. & Mrs. Quiles provided to the board future intentions and anticipations for the Civic Art Projects. No action was taken.

- b. Finance Committee, Homer Clark:**
 - i. Finance Report FY Ended June 30, 2020-** Director Clark reviewed the Financial Statements and Compilation Report and reported on the fund balances for nine months ending June 30, 2020.
 - ii. TexPool Update** – Director Clark reviewed the TexPool Statement for 1 month ended June 30, 2020
 - iii. Unpaid Invoices** – Director Clark reviewed the Unpaid Invoices and asked for a motion to approved the financial report as presented and all invoices be accepted for payment. The motion was moved by Director Riles and seconded by Director Scurlock. The motion passed by unanimous vote.
 - iv. Renewal of McConnell & Jones Contract.** – No action taken.
 - c. Vice Chairman’s Report, George Anderson:**
 - i. Position 6 Replacement** - Director Anderson updated the board on the status of the board member replacement for position 6. No action was taken.
 - ii. Mobility Studies** – Mr. Lyons provided an summary of the previous actions taken regarding mobility studies and previous Strategic Planning Session. Metro’s Wilfredo Santamaria also gave update regarding Metro. After discussion, Director Anderson moved that the next Strategic Planning Session be held on Thursday, August 27, 2020 from 10am-Noon. The motion was seconded by Director Tijani and passed by unanimous vote.
 - iii. Houston-Galveston Area Council Livable Centers Study** – Director Anderson informed the board of the plans for the Livable Centers Studies and the future engagements. No action was taken.
 - iv. Kipp Mosaic Academy** – Director Anderson welcomed the Kipp Mosaic Academy to the community and gave specs to the board of the new school. No action was taken.
 - d. Planning Committee, Linda Scurlock:**
 - i.** No action taken.
- 4. **Public Comments** –public comments were made from the following: Commissioner Prestage, Attorney Shawn Thierry and KeDavien Baylor.
 - 5. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session
 - 6. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken.
 - 7. **Discuss meeting schedule including date and time of next meeting.** Proposed next meeting date: Thursday, September 3, 2020, 12 noon. The motion was moved by director Anderson and seconded by Director Tijani. The motion passed by unanimous vote.
 - 8. **Adjourn.** There being no further business to discuss, at the request of Director Andrews, Directors Anderson moved to adjourn the meeting. The motion was seconded by Director Riles and passed by unanimous vote.

Secretary, Board of Director

