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HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY AND
TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-FIVE,
CITY OF HOUSTON, TEXAS
JOINT BOARD OF DIRECTORS MEETING

November 3, 2016

The Board of Directors (the "Board") of both the Hiram Clarke/Fort Bend Redevelopment Authority (the "Authority") and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the "City"), Texas (the "Hiram Clarke/Fort Bend Zone"), held a joint regular meeting, open to the public, on the 3th day of November 2016, at 12:00 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horrace Allison	Position 7 Secretary

and all of the above were present except Director Capetillo, thus constituting a quorum.

1. **Establish quorum and call to order.** A quorum having been established at 12:03 p.m., the meeting was called to order by Director Andrews. Director Allison provided an opening prayer.
2. **Minutes from the last meeting.** The Board of the Authority and the Zone considered approving the minutes of the October 6, 2016, joint meeting regular meeting. After review and discussion, Director Anderson moved to approve the minutes as presented. The motion was seconded by Allison and which passed by unanimous vote.
3. **Chairman's Report.**
 - a. General Counsel Letter of Engagement, Director Andrews introduced Mr. Omar Izfar to the Board and provided an overview of the selection process undertaken to select a candidate to provide legal services to the Authority and the Zone. After discussion by the Board, Director Anderson motioned to engage Wilson Cribbs + Goren at General Council, which was seconded by Director Allison and which passed by unanimous vote.

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- b. Date for Board Training Workshop. Director Andrews provide an overview of the planned Board Training Workshop scheduled for January 5, 2017.
 - c. Board Assessment Planning Consultant. Director Andrews introduced Mr. Kamal Rasheed of Chester Engineers, Inc. and recommended Chester Engineers be retained to provide Board Assessment and Planning Services. After review and discussion, Director Anderson motioned to engage Chester Engineers, Inc., which was seconded by Director Scurlock, and which passed by unanimous vote.
4. **Committee Reports:**
- a. **Finance Committee, Homer Clark:**
 - i. Director Clark reviewed the financial report. Following review and discussion, Director Clark moved to (1) accept the financial report and (2) authorize payment of Invoices. Director Riles seconded the motion, which passed by unanimous vote.
 - b. **Board Development Committee:** No action was taken.
 - c. **Real Estate Development Committee:**
 - i. **Platting Activity for City of Houston Planning Commission.** Director Riles reported no current platting activities have been recorded by the Houston Planning Commission.
5. **Public Comment.**
6. **Discuss meeting schedule including date and time of next meeting for December 1, 2016, at 12:00 p.m.** After discussion, the Board agreed to recess in December 2016, and schedule a Board Training Workshop to be held on January 5, 2017.
7. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session.
8. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken.
9. **Adjourn.** There being no further business to discuss, at the request of Director Andrews, Director Scurlock moved to convene the meeting at 12:52 p.m., which was seconded by Director Anderson, and which passed by unanimous vote.

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Secretary, Board of Directors

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