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HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY AND
TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-FIVE,
CITY OF HOUSTON, TEXAS
JOINT BOARD OF DIRECTORS MEETING

November 2, 2017

The Board of Directors (the "Board") of both the Hiram Clarke/Fort Bend Redevelopment Authority (the "Authority") and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the "City"), Texas (the "Hiram Clarke/Fort Bend Zone"), held a joint regular meeting, open to the public, on the 2th day of November 2017, at 12:00 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theadore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Alison	Position 7 Secretary

and all of the above were present except Directors Capetillo and Alison, thus constituting a quorum.

1. **Establish quorum and call to order.** A quorum having been established at 12:05 p.m., the meeting was called to order by Director Andrews. Director Anderson provided an opening prayer.
2. **Minutes from the last meeting.** The Board of the Authority and the Zone considered approving the minutes of the October 5, 2017, joint regular meeting. After review and discussion, Director Anderson moved to approve the minutes as presented. The motion was seconded by Director Scurlock and which passed by unanimous vote.
3. **Chairman's Report:**
 - a. **Interlocal Agreement by and between the South Post Oak Redevelopment Authority and the Five Corners Management District.** Director Andrews, reported that the Interlocal Agreement as presented at the October 5, 2017 Board meeting materials was intended to provide for coordination between TIRZ 25, TIRZ 9, and the Five Corners Management

District. Additionally, Director Andrews reported he had received no questions or comments from the Board over the prior month, and if there were no objections, he would prefer to bring the item to a vote. After review and discussion, Director Anderson moved to adopt the Interlocal Agreement, which was seconded by Director Riles, and which passed by unanimous vote.

- b. Procurement Policy.** Director Andrews provided an overview of the Procurement Policy of the Hiram Clarke/Fort Bend Redevelopment Authority with the Board. After review and discussion, Director Anderson moved to adopt the Policy, which was seconded by Director Clark, and which passed by unanimous vote.
- 4. Zone Administrators Report:**
 - a. Zone Five-Year Capital Improvement Plan Budgets.** No action was taken.
- 5. Committee Reports:**
 - a. Finance Committee, Homer Clark:**
 - i. Finance Report.** Director Clark reviewed the Financial Statements and Compilation Report, and reported on the fund balances. After review and discussion, Director Clark moved to accept the Financial Statements and Compilation Report. The motion was seconded by Director Anderson, and which passed by unanimous vote.
Approve Invoices for Payment. Director Clark reviewed current invoices submitted for review and included on the Unpaid Bills Report and recommended payment of the aforementioned Invoices. After review and discussion, Director Clark moved to approve payment of current invoices. The motion was seconded by Director Riles, and which passed by unanimous vote.
 - b. Board Development Committee, George Anderson:**
 - i.** Director Anderson provided a status update on the continued development of a web site for the Authority and the Zone.
 - c. Real Estate Development Committee, Kevin Riles:**
 - i.** No action was taken.
 - d. Planning Committee, Horace Alison.**
 - i.** Platting Activity for City of Houston Planning Commission. Director Scurlock reported that no new plats had been filed with the City in the greater TIRZ 25 area.
- 6. Public Comment.** Vivian Harris, Special Projects Coordinator for City of Houston, District K, requested assistance from the community for classroom

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supplies for Houston Independent School District area schools recovering from flooding.

7. **Discuss meeting schedule including date and time of next meeting.** After review and discussion, Director Anderson motioned to set the next meeting date for January 4, 2018, which was seconded by Director Scurlock, and which passed by unanimous vote.
8. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session.
9. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken.
10. **Adjourn.** There being no further business to discuss, at the request of Director Anderson, Director Riles moved to adjourn the meeting at 12:54 p.m., which was seconded by Director Anderson, and which passed by unanimous vote.

Secretary, Board of Directors