

**MINUTES OF MEETING
REINVESTMENT ZONE NUMBER TWENTY-FIVE
(HIRAM CLARKE/FORT BEND HOUSTON TIRZ)
CITY OF HOUSTON, TEXAS**

BOARD OF DIRECTORS

February 6, 2014

ESTABLISH QUORUM AND CALL TO ORDER

The Board of Directors of the Reinvestment Zone Twenty-Five, City of Houston, Texas, held a meeting on Thursday, February 6, 2014 at 12:00 noon at the Hiram Clarke Multi-Service Center, 3810 West Fugua, Houston, Texas, inside the boundaries of the Zone and open to the public. The roll was called of the duly appointed members of the Board, to wit:

Position 1 – Theodore Andrews, Chairman

Position 2 – Rosemary Capitillo

Position 3 – George Anderson

Position 4 – Linda Scurlock

Position 5 – Homer Clark

Position 6 – Keven Riles

Position 7 – Horace Allison

And all the above were present with the exception of Horace Allison. Also present were Council Member Green, District K; Donald Perkins of Council Member Green's staff; Steven Kirkland, City of Houston Legal Department; Ms. Harris; Ms. Tilson; members of the Public were also present.

Establish quorum and call to order

Having determined the presence of a quorum of the Board, Chair Andrews called the meeting to order at 12:00 Noon.

Minutes

Minutes for the December and January Board meetings were deferred for the March Board Meeting. The Chair requested that the December and January and February minutes be ready for review and approval at the March meeting.

Discussion of Project Plan and Reinvestment Zone

Chair Andrews indicated that the Board wanted to obtain a better understanding of the Project Plan and Reinvestment Zone Financing Plan. The Chair Andrews tried to schedule a meeting with Mr. Ralph Deleon, City of Houston Economic Development Department, however efforts to coordinate a presentation/training for the February meeting provide unsuccessful. The Chair Andrews indicated Board Member Anderson would take the lead in arranging a Board presentation/training on the Project

Plan and Reinvestment Zone Financing Plan in coordination with the Mayor's Office- City of Houston's Economic Development Department

Discussion of Formation of a Local Government Corporation

The Chair Andrews stated he saw some benefits in establishing an Inter-local Agreement with the 5 Corners Management District. Chair Andrews spoke to Board Member Clark and other at the 5 Corners Management District about establishing the Agreement. The District's Board Members were in support of the establishment of an Agreement but suggested the TIRZ draft the outline/detail of an Inter-local Agreement for its consideration.

Chair Andrews suggested that the TIRZ prepare an MOU that could be used as the basis for the more formal drafting of an Inter-local Agreement between the TIRZ and the District. Board Member Clark was supportive of the idea of the MOU being the first step in the establishment of an Inter-local Agreement between the TIRZ and the District. Chair Andrews agreed to draft an outline to give to Board Member Clark for presentation to the District. It was suggested that Board Member Clark would be the point person for getting the MOU to the District for its consideration. Board Member Riles wanted to understand in general the terms and conditions of the proposed MOU i.e. what would be the specifics of the relationship between the TIRZ and the District. Board Member Clark suggested we look at other TIRZ/Management Districts' Inter-local agreement for ideas/suggestions in drafting the MOU and subsequent Inter-local Agreement. Ms. Tilson, suggested we look at the agreement between TIRZ 23 and Management District. Ms. Tilson further explained the typical relationship i.e. responsibility between a TIRZ and a Management District. Chair Andrews said at this time he was focused on administrative function type issues since the District was older than the TIRZ and could assist in providing some administrative guidance at this time.

Adopt a resolution for Bank Account

Chair Andrews discussed the need to establish a bank account for the TIRZ. Since the TIRZ does not have any corporate structure any bank account would have to be established using a DBA. Chair Andrews has met with Board Member Capitillo who has provided guidance on what is need to establish the account. The account would be used upon funding for the paying of administrative expenses and as the TIRZ evolved additional accounts could be established. Board Member Clark agreed to be one of the two signatories on the account and the other being that of the Chair. Board Member Riles expressed concern that we may be getting ahead of ourselves in establishing and account when we have no current way of funding it except for possible donations at this time. Chair Andrews indicated he would fund the establishment of the account. Chair Andrews indicated while we might be ahead of ourselves it would be in the best interest of the TIRZ to have a bank account. A motion was made to establish the bank account at Comerica Bank by Board Member Anderson and seconded by Board Member Clark. The motion passed unanimously.

Public Comments

Ms. Harris offered words of support and encouragement to the Board. Ms. Tilson spoke about efforts to get developer interested in the TIRZ, leveraging of funds, accessing other funds thru the City of Houston Planning and Development Department and elsewhere, the City of Houston Calls for Projects and the need for the TIRZ to look at all possible funding source to get its objectives accomplished and

not to just rely on the increment. Mr. Kirkland offered words of support and assistance from his Office. Mr. Kirkland indicated he was in agreement with the efforts and direction of the Board to date.

Mr. Perkins indicated that on Feb. 27, 2014, 6:30 PM, 14065 South Main @ Hilcroft, District K will hold its annual Capital Improvement Plan Meeting. During the meeting proposed projects planned for District will be discussed. On February 8, 2014, 9:30 AM, Southwest Environmental Service Center, District K will host it Neighborhood One on One meeting. Purpose is to update the public regarding available resources thru the City of Houston. On March 7, 2014 an Economic Tour would be conducted in District K. The tour would focus on Single Family Developer interested in developing housing in District K.

Adjournment

It was motion by Board Member Scurlock to adjourn the meeting and seconded by Mr. Anderson. The motion was unanimously approved by all Board Members in attendance

Chair: _____ Date: _____

Secretary: _____ Date: _____