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HIRAM CLARKE/FORT BEND REDEVELOPMENT AUTHORITY AND
TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-FIVE,
CITY OF HOUSTON, TEXAS
JOINT BOARD OF DIRECTORS MEETING

January 4, 2018

The Board of Directors (the "Board") of both the Hiram Clarke/Fort Bend Redevelopment Authority (the "Authority") and the Tax Increment Reinvestment Zone Number Twenty-Five, City of Houston (the "City"), Texas (the "Hiram Clarke/Fort Bend Zone"), held a joint regular meeting, open to the public, on the 4th day of January 2018, at 12:00 p.m., at the Fountain Life Center, 14083 South Main Street, Houston, Texas 77035 and the roll was called of the members of the Board:

Rosemary Capetillo	Position 1
Theodore Andrews	Position 2, Chairman
George Anderson	Position 3, Vice Chair
Linda Scurlock	Position 4, Vice Secretary
Homer Clark	Position 5, Treasurer
Kevin Riles	Position 6
Horace Alison	Position 7 Secretary

and all of the above were present thus constituting a quorum.

1. **Establish quorum and call to order.** A quorum having been established at 12:07 p.m., the meeting was called to order by Director Andrews. Director Alison provided an opening prayer.
2. **Minutes from the last meeting.** The Board of the Authority and the Zone considered approving the minutes of the November 2, 2017, joint regular meeting. After review and discussion, Director Anderson moved to approve the minutes as presented. The motion was seconded by Director Scurlock and which passed by unanimous vote.
3. **Chairman's Report:** Director Andrews provided an update on progress of the development of the office of the Authority, and current/on-going committee meetings since the previous Board meeting.
4. **Committee Reports:**
 - a. **Finance Committee, Homer Clark:**

i. **Finance Report.** Director Clark reviewed the Financial Statements and Compilation Report, and reported on the fund balances. After review and discussion, Director Clark moved to accept the Financial Statements and Compilation Report. The motion was seconded by Director Alison, and which passed by unanimous vote.

Approve Invoices for Payment. Director Clark reviewed current invoices submitted for review and included on the Unpaid Bills Report and recommended payment of the aforementioned Invoices. After review and discussion, Director Alison moved to approve payment of current invoices. The motion was seconded by Director Scurlock, and which passed by unanimous vote.

b. Board Development Committee, George Anderson:

- i. Texas Public Officials Ethics;
- ii. Legislative Updates;
- iii. Team Building.

Director Anderson reported that a Board Development Committee would provide a workshop related to board member development at the February 2018 Board meeting. Additionally, Director Anderson reported that Council Member Larry Green and Chief of Staff Donald Perkins were invited to participate in the board training workshop.

c. Real Estate Development Committee, Kevin Riles:

Director Riles proposed conveying a Real Estate Development Committee meeting to be held on January 25, 2018 at noon, and that attendees would be able to participate via a virtual meeting format.

d. Planning Committee, Horace Alison.

- i. Platting Activity for City of Houston Planning Commission.

Director Scurlock reported on the development of a new subdivision, Avondale Section 2. Donald Perkin's reported on a new plat on South Main between Fondren Road and Hillcroft Road.

5. **Public Comment.** Martha Castex-Tatum, reported on the grand opening of new Southwest Police Station and that Civic Clubs will be able to utilize the new community room located at the Station, and the playground constructed adjacent to the Station. Additionally, Ms. Castex-Tatum reported on the West Airport Boulevard extension ground breaking would be held on February 1, 2018 at 10:00 a.m. on West Airport.

6. **Discuss meeting schedule including date and time of next meeting.** After review and discussion, Director Anderson motioned to set the next meeting date

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for February 1, 2018, which was seconded by Director Riles, and which passed by unanimous vote.

7. **Convene in Executive Session pursuant to section 551.087, Texas Government Code, to discuss economic development matters of the Zone.** The Board did not convene in Executive Session.
8. **Reconvene in Open Session and authorize appropriate action regarding economic development negotiations.** No action was taken.
9. **Adjourn.** There being no further business to discuss, at the request of Director Anderson, Director Riles moved to adjourn the meeting at 12:46 p.m., which was seconded by Director Anderson, and which passed by unanimous vote.

Secretary, Board of Directors